



# Secure Document Management and Workflow Automation Solution for IT Companies

IT companies, while driving digital transformation for others, often grapple with information overload, manual workflows, and data security concerns. This creates a productivity paradox – drowning in a sea of data while thirsting for efficient ways to manage it.

With Titan Workspace IT companies can improve the usability of Microsoft 365 by reducing complexities. Enhance speed and accuracy by 3x while finding the right documents in your organization. Automate manual tasks and save up to 60%.

## > Key Benefits of Document Management and Workflow Automation Solution

BENEFITS	IMPACT ON IT COMPANIES
Increased Productivity	Frees up IT staff for more strategic projects and improves overall team efficiency
Robust Security	Ensures compliance with data privacy regulations and safeguards confidential company information.
Reduced Costs	Save Up to 60% by automating manual tasks with Titan Workspace
Easy-to-Use Solution	Reduced Complexities and can be easily used by anyone
Top Notch Features	Other features like search features, in built e sign can bring ease while working



## > User Scenarios for Document Management and Workflow Automation in IT Companies

### Records Management with Document Management System

- Centralize documentation, access control, and version history for keeping up with important updates
- Automate document approvals with e-signatures
- Improve document security and accessibility with a centralized repository
- Manage granular access for confidential documents
- Search and find documents with ease

### IT Development/IT Management

- Centralize project documentation and access control to enhance collaboration and security
- Manage all tasks and projects through a centralized dashboard
- Implement workflow automation for task assignment, tracking, and change management to improve efficiency and agility
- Empower your IT teams with automation tools to streamline workflows and project management processes

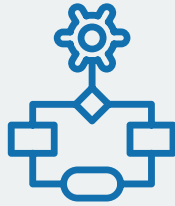
### Streamlining Internal Operations with Workflow Automation

- Automate HR, Admin, and IT tasks like employee onboarding, offboarding, leave approvals, asset management, IT help desk, and other processes to save time and boost productivity
- Get automated workflows according to business needs and save up to 60%
- Quick automation of all manual tasks with a no-code tool





Save 80%



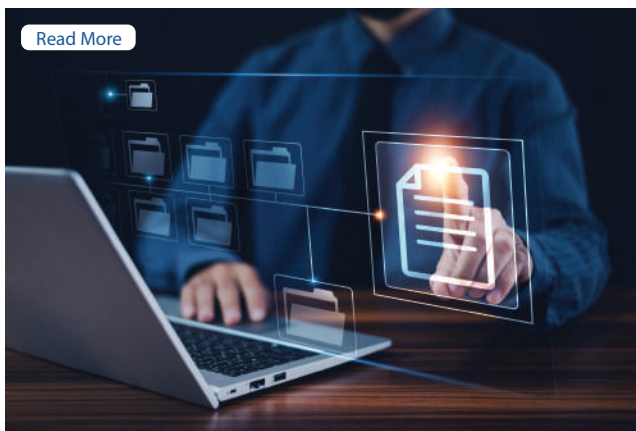
M365 Integration



Easy to Use



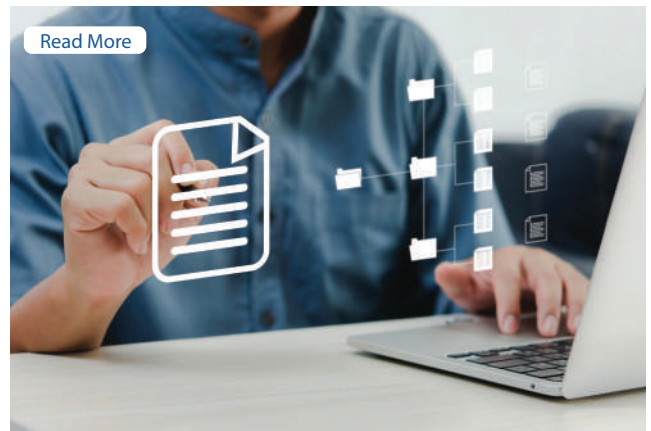
Reduces Cost



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### Leading Infotech company implemented IT document management system to manage various projects and clients

- 60% increase in productivity through streamlined document management
- Centralized DMS improved visibility of document status and workflows
- Eliminated manual document handling, saving significant administrative time



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### Innovatory IT Company Makes a Switch from Manual to Automated Travel Request Workflow

- Automated workflows decreased errors by 30% and increased speed by 40%
- Titan Workspace provided 60% cost savings for customized automated workflow
- M365 integration reduced travel request processing time by 35%

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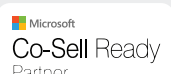


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